

# CAMPBELL RIVER

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# ART GALLERY

## JOB POSTING

### CURATOR OF CONTEMPORARY ART

Campbell River Art Gallery is currently seeking applications from highly motivated and creative individuals for the position of Curator of Contemporary Art. The successful candidate will be a dedicated individual with the skill and energy required to steward the curatorial program of the Gallery.

DEADLINE: November 15, 2017 AT 5:00 PM (PST)

## JOB IDENTIFICATION

Starting salary of \$23.00 per hour

28 hours per week

4 weeks paid vacation

Stipend offered towards BC Healthcare

This is a permanent position, and includes a six-month probationary period

Preferred start date: January 2, 2018

## PRIMARY RESPONSIBILITIES

The Curator of Contemporary Art at Campbell River Art Gallery is responsible for the curatorial program of the Gallery, and as such they interface with artists, museum professionals, the community, and with volunteers.

## JOB SUMMARY

Reporting to the Executive Director & Chief Curator, the Curator of Contemporary Art is responsible for key aspects of the Gallery's contemporary art exhibition program, ensuring its vitality and capacity for audience engagement. This involves researching and delivering exhibitions and related public events within a coherent artistic vision established by the Executive Director & Chief Curator and producing high-quality interpretive materials. The Curator of Contemporary Art oversees the exhibition installation and event programming while also being responsible for the Gallery's small collection of contemporary art, including research and recommendation of acquisitions, and its documentation and care. The Curator of Contemporary Art maintains an awareness of key developments and critical issues in contemporary visual and media art on a regional and national level, and is able to articulate these for specialist and broader public audiences.

## KEY RESPONSIBILITIES

- Researches, develops, proposes, implements and oversees key aspects of the contemporary art program (exhibitions, lectures, interpretive events);
- Determines and oversees the installation of art exhibitions;
- Makes recommendations for acquisitions of works of art to the Executive Director & Chief Curator and the Acquisition Committee;
- Manages the care of the Gallery's permanent collection of art by exercising best practices, while working with the Museum – where the collection is stored;
- Prepares documentation for donor receipts and permanent records;
- Identifies, researches and recommends potential funding sources to the Executive Director & Chief Curator;
- Prepares and tracks the exhibition budget;
- Devises research projects for student interns;
- Oversees volunteers, practicum students and interns associated with the Gallery as required;
- Promotes the profile of the Gallery by nurturing relationships with artists, funders, the regional arts community, appropriate government agencies and peer institutions, and by contributing to the field as a respected arts professional;
- Works collaboratively and responsively as part of the Gallery staff in a team environment.

## REQUIRED QUALIFICATIONS

- Advanced degree in Art History, Curatorial Studies or a related discipline and/or 3 – 5 years of relevant curatorial experience;
- Broad knowledge of contemporary art and artists in British Columbia, across Canada and beyond;
- Demonstrated record of innovative exhibition development and experience with multi-year program development;
- Working knowledge of the installation process for works of contemporary art;
- Strong planning and organizational skills including the ability to prioritize projects;
- Well-developed research, organizational, interpersonal, written and verbal communication skills;
- Ability to work collaboratively and a commitment to meeting deadlines;
- Proven grant writing ability and fundraising skills;
- Experience with budget preparation and working within fixed budgets;
- Effective knowledge and understanding of collection-care practices, and collection development processes;
- Strong computer literacy, preferably Mac platform;
- Website maintenance experience an asset.

## SPECIAL SKILLS

- Proven project-management, and budget creation and monitoring skills;
- Excellent visual acuity and aesthetic judgment abilities;
- Exceptional interpersonal skills, combined with the capability to inspire others;
- Excellent time-management skills with the ability to manage multiple tasks.

Applications must be received by November 15, 2017 at 5:00 pm (PST)

Please send a letter of interest, a detailed CV, and a sample of your critical and/or professional writing (max 3 pages) to [director@crartgallery.ca](mailto:director@crartgallery.ca) with the subject line: CURATOR OF CONTEMPORARY ART

*Candidates will receive an email confirmation when submitting their application via email. However, only candidates selected for interviews will be contacted. Please allow one (1) working day from the time you send in your application to receive an email confirmation.*

## ABOUT CAMPBELL RIVER ART GALLERY

The Campbell River Art Gallery is a space for thinking and producing knowledge about contemporary visual art. We exhibit the work of professional artists from across Canada in our main gallery and satellite cases with a specific focus on presenting artistic projects from under-represented positions within contemporary art practice.

The Gallery's commitment to critical pedagogy is enacted through our extensive public programming and outreach activities: workshops for adults and youth, school and community gallery tours (followed by an art activity), artist in the school programs, Super Saturday free art-making sessions, and other special events.

[www.crartgallery.ca](http://www.crartgallery.ca)